

**May 12, 2017**

**To: The Academic Senate**

**From: Susan Chizeck**

**Chair, Library committee**

**Subject: Annual Report of the Library Committee, 2016-2017**

**Membership:**

In attendance: Susan P. Chizeck - IS (Chair), Ellen Safley (Dean of Libraries), Robert Ackerman - BBS, Jonas Bunte - EPPS, Lawrence Chung - ECS, Richard Golden - BBS, Pia Jakobsson - AH, Suriya Janakiraman - JSOM, Lindsay King - NSM, Jessica Murphy - AH, Josef Nguyen - ATEC, Dmitry Rachinsky - NSM, Maximilian Schich - ATEC (co-chair), Amy Walker - ECS, Ben Wright - AH

Absent: Nina Baranchuck - JSOM, Idean Salehyan - EPPS, Tyler Ortega (JSOM student).

Meeting: February 3, 2017

**Actions and Discussions**

**Clarify mission of the library committee :** The mission of the library committee is to be a conduit of information between the library and the faculty and other constituencies. We bring issues up to the administration and advise on policy. We also bring Information back to the departments, explain policies and bring back feedback.

**Director's Report, Dr. Ellen Safley, Dean of Libraries - Highlights**

New chat service staffed by librarians open all library hours.

Students can check out laptops, calculators, and digital cameras, as well as books. Also equipment for the sight-impaired is available.

There is in-house use of textbooks for core undergraduate courses.

Interlibrary loan can generally deliver articles in less than 11 hours.

Dissertations are now only in digital format, from 2017 onward.

**Collection Statistics**

Usage of print resources holds steady and online sources expanding. Electronic format is more expensive and may not be permanent. Subscribe to over 70,000 electronic journals. New can be added, first put on wish list to see demand. Moving to streaming media, and few requests for DVDs. Libraries cannot get Netflix or Hulu. Can make requests online or through library liaison.

#### Renovation Activities:

Library is extremely noisy, so a quiet study room has been added. People use library as social space.

Have an advisory group of students, the McDermott Student Advisory Group.

#### Space Concerns

Study space has high demand, especially for electrical plugs. Students often sit on floor to be near a plug. Rewiring old building difficult.

Desperately need to expand shelving space, as 6000 print volumes added each year.

Inadequate storage and space for collections.

Mechanical Engineering has taken over large space on third floor, for several years.

Possibility of relocating some special collections and archives to SPN.

Current group study rooms booked 100% of the time (11 a.m. to 11 p.m) by students.

#### Staffing Concerns

Library has several open positions. Hiring library professionals is difficult due to our salary scale. Current professionals spread thinly to cover high demand for services.

#### Library Instruction Activities

In addition to teaching library research techniques for many course assignments, this department now teaches 3 online courses (undergraduate library research skills, graduate library research skills, and Health Informatics) through the School of Interdisciplinary Studies.

Students know much less about information resources than they think. Courses requiring library research should schedule information sessions. Loreen Henry is the liaison. [Note: my students were quite unfamiliar with resources in the physical library as well as online.]

#### Impact of Expanded Hours

A year ago, the library added 24/5 and weekend hours, resulting in 51,000 people exiting the building between 11 p.m. and 7 a.m., a very high usage. A valid Comet Card is needed to enter the building after 11 p.m.

#### Faculty Author Reception

Held each year to celebrate new book publications, so contact the library to be included. Reception this year is April 13 at 4 p.m. in the McDermott Suite.

#### **Other Discussion topics**

Very important: Concept of the moving wall: People do not understand that electronic access to journals and other materials is time-limited and even though we have paid for a given year, it disappears in a few years and can only be accessed if archives are repurchased. What is

available to users for free depends on large UTD and UT System payments. Academic material is not easily "available on a cellphone."

### **Recommendations for Following Year**

Put in bookdrops near NSERL area to facilitate return of library books.

To support a Tier One university, library needs more space, particularly controlled climate storage space. - possibility of archive space for rare books in SPN area

Educate users about library holdings, which change due to digital holdings

Educate users as to the payment structure for holdings, which are ephemeral unless on paper

Requests for books, journals and databases can be made to Dean Safley or departmental library liaison

Access: active students, faculty and staff have both on site and remote access

Alumni and community users can come to the library to use materials